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CHILDREN'S CLOTHING REQUEST FORM

Updated February 2024

If your client lives or is sheltered in Cambridge or Somerville and is in need of clothing, shoes, or accessories, please use the form below to request items.

- You can use this fillable PDF form or print and handwrite it.
- **Please use a separate form for each individual in a household.**
- Please request a maximum of ten (10) pieces per client. You can request more in the future.
- **Please send to:** clothing@secondchances.org

Date: _____

Client name or identifying code: _____

We do not require a name and we understand the need for confidentiality. Please use an identifier that helps us track this clothing request for your client.

Client is living in / sheltered in (check one): Cambridge Somerville Other: _____

Organization / program name: _____

Contact name: _____

Contact title: _____

Supervisor's name: _____

Supervisor's signature: _____

My signature above certifies that clothing will be distributed to clients who are homeless and/or low-income (below the federal poverty level OR less than 80% of area median income) and living or sheltered in Somerville or Cambridge.

Delivery Instructions:

Second Chances will arrange delivery Monday – Friday between 9:30am and 5:00pm

Contact person and title: _____

Day(s) and time(s) open for delivery: _____

Parking arrangements: _____

Street address: _____

City/town: _____

Telephone number: _____

Email: _____

For Second Chances use only:

Date received: _____

Date delivered: _____

Saved

Entered

Client Information:

Please provide information about the client’s situation and anticipated use of the clothing. This information helps us understand your client’s clothing needs. *Information shared is confidential.*

Client Preferences:

Please describe your client’s overall preferences in as much detail as possible. If we don’t have an exact match, we will provide item(s) as close as possible to what you describe.

- Style description: _____
- Fit description: _____
- Material preferences/aversions: _____
- Color and print/solid preferences: _____

Client Demographics:

In order to comply with our funders’ reporting requirements and to understand our program reach, we’re requesting the following demographic information and sincerely hope you will answer as best you can. *Second Chances will only share this information in the aggregate. If your organization only collects or reports client demographic data in the aggregate, please contact our office for additional guidance.*

Racial/ethnic identity of individual included in this request (please check one):

- Person of color
- White
- Individual declines to state
- Other – please specify: _____

Gender identity of individual included in this request:

- Female
- Male
- Gender-expansive
- Individual declines to state
- Other – please specify: _____

Age of individual included in this request: _____

Individual declines to state

Check any/all that apply to individual included in this request:

- Person with a disability
- Immigrant or refugee
- LGBTQIA+
- Veteran or active military
- Experiencing homelessness or housing insecurity
- Household living with a low to moderate income

CHILDREN'S CLOTHING

(very limited selection)

	Number Needed	Size or Measurements	Color	Style and Fit	Notes (what occasion is the clothing for: school, play, formal, etc.?)
Pairs of socks*					
Underwear*					
Infant Clothing <i>one-piece outfits, onesies</i>					
T-shirts <i>long or short sleeves?</i>					
Shirts <i>other than t-shirts, long or short sleeves, button-down or pullover?</i>					
Sweatshirts <i>pullover, zip up, hoodie, crew neck?</i>					
Sweaters <i>pullover or cardigan?</i>					
Pants <i>jeans, sweatpants, leggings, casual or dressy?</i>					
Shorts <i>athletic, casual, or dressy?</i>					
Coats/Jackets					
Dresses <i>casual or dressy?</i>					
Footwear <i>boots, sneakers, dress shoes?</i>					
Accessories <i>hat, gloves, mittens, etc.</i>					
Other <i>pajamas, swimwear, etc.</i>					

*If pairs of socks and/or underwear are being requested, count each as a quantity of one (1) and Second Chances will provide more than one pair of each as supply allows.